



LEASOWES EXTRA

Payment Information Sheet

All payments must be made by bank transfer or online by childcare vouchers/tax-free childcare.

Please ensure you pay the exact amount due on your invoice each month.

The account details you will need to make a payment by bank transfer are:

Bank: The Co-Operative

Sort code: 08-92-99

Account number: 65307913

Payment reference: Your child's full name

Please ensure you give your **child's full name as the payment reference** so that we can identify whose account to credit when the payment comes through to us.

If you have more than one child in the setting please make a separate payment for each child.

Please note: We cannot accept payment by direct debit. The amount you need to pay will vary each month and so this method of payment is not suitable.

If you wish to pay by childcare vouchers or tax-free childcare payments through HMRC, we are already registered and set up with most of the voucher providers.

To set us up as a payee on your voucher account you may need our Ofsted registration number which is: 2664240, setting reference number: 2664239.

If we do not already have an account with your provider, please contact Mrs. Caven at extra@leasowes.staffs.sch.uk and she will set one up for you.